

State College of Teacher Education, Kohima  
Internal Complaint Committee

Minutes of the Meeting

Date: 11<sup>th</sup> May 2025 Time: 2:00 PM

Venue: Principal's Office

Members Present:

1. Dr. Elizabeth Walling-Convener

2. Dr. Runi Nakro

3. Ms. Temsutula Longkumer

4. Mr. Rokozelie

5. Ms. Ketoriavi Sakhrie

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11/05/25

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11/5/25

**Agenda:** Review of grievance letter dated 09/05/2025 submitted by B.Ed. 2nd Semester students.

Concerns Raised:

1. Need for readable study materials
2. Request for relaxation in internal examinations
3. Need for regular bus service

Resolutions:

- **Readable Study Materials:** All faculty members will ensure that study materials are typed, clearly printed, and shared in soft copy via email or student groups within a week.
- **Internal Examinations:** While maintaining academic standards, faculty may offer reasonable flexibility in deadlines or rescheduling for students with valid concerns. Short revision classes will also be arranged before internals.
- **Bus Service:** Principal will discuss transport issues with bus driver and faculty in-charge for temporary maintenance to resolve the problem, and also put forward the matter to the Directorate of Higher Education to explore possibilities for applying for a new college bus so as to provide regular bus services for students.