



**OFFICE OF THE PRINCIPAL**  
**STATE COLLEGE OF TEACHER EDUCATION**  
KOHIMA: NAGALAND  
Motto: "learn light lead"

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Ref No : \_\_\_\_\_ Time-11:00 AM

Dated: 31<sup>st</sup> October, 2023

Members Present:

1. Mr. Tepusa Kiso
2. Ms. Thronlem Jorlim Konyak
3. Ms. Anisha Himb
4. Ms. Temsutula Longkumer
5. Ms. Lemlen
6. Ms. Ketoriavi Sakhrie
7. Mr. Rokozelie
8. Dr. Vedulu Tetseo
9. Dr. Bendangyapangla
10. Dr. Sandip Ratna
11. Dr. Neizekhonuo
12. Ms. Dziesetuonuo Mepfhuo
13. Ms. Tiajungla
14. Dr. Khriezonuo Belho
15. Dr. Runi Nakro

Meeting Minutes:

The Principal formerly welcomed the three new faculty and then thanked the members for timely participating in different activities and contributing towards programmes of Central/state governments which comes with sudden announcements. She also briefed the members on the following matters;

- Roles of Principal and IQAC on API scores.
  - Submission of APAR one week before the 31<sup>st</sup> March, 2024.
  - Expiry of college Fire Safety Certificate
  - Installment of a new meter box in RUSA building will be done.
  - Lease for RUSA Evolve Fitness has been extended by 6 months from 1<sup>st</sup> November
  - Solar Panels were installed in three rooms.
1. A seminar on Soft Skill will be organized by SCTE-K Alumni Association on the 13<sup>th</sup> November, 2023.
  2. Regular classes will continue till the 17<sup>th</sup> of November 2023

3. Submission of Internal test questions on the 20<sup>th</sup> November.
4. The proposed dates for EPC Viva Voce 21<sup>st</sup>-24<sup>th</sup> November 2023
5. Internal test will be conducted from 28<sup>th</sup> -30<sup>th</sup> November. The full papers will be of 35 marks having 2 long questions and a short question, for half papers 1 long question and a short question of 21 marks with internal options.
6. Annual day programme will be held on 2<sup>nd</sup> December in the forenoon and Pre-Christmas programme in the afternoon. i/c Mr. Rokozelie & Ms. Ketoriavi with the Student activities incharges.
7. The soft copy of the internal marks to be submitted by 3<sup>rd</sup> December.
8. The Moderation board will sit on the 4<sup>th</sup> December forenoon and the internal marks to be displayed on the Notice Board by the afternoon on the same day.
9. Ms. Vepaneilu Khamo and the past students who will be receiving Testimonials certificates will be invited to the Annual Day programme. i/c Principal and V.P.
10. A report on Sales Day was given by Mr. Tepusa Kiso. The profit generated was ₹75, 350/
11. Shifting to the new administrative building was deliberated.
10. An amount of ₹10,000/- will be contributed towards lunch on the final day of sports 3<sup>rd</sup> November, 2023.
12. Annual Magazine in-charge will be Ms. Ketoriavi and Ms. Lemlen.
13. Dr. Sandip and Ms. Tiajungla will be in-charge for co-ordinating with Tribal Affairs department for upcoming programmes.

#### **Paper Distribution for Even Semester**

Course Code	Subject teacher (s)
Course -5	Dr. Sibuale, Ms. Rokuonuo & Ms. Thronlem
Course-6	Dr. Neizekhonuo, Ms. Dziesetunuo & Dr. Khriezonuo
7a (i) English	Dr. Bendangla & Ms. Anisha
7b (i) English	Ms. Temsutula & Ms. Ketoriavi
7a (ii) Science	Ms. Tiajungla
7b (ii) Science	Ms. Tiajungla
7a (iii) Social Science	Ms. Asale & Lemlen
7b (iii) Social Science	Dr. Vedulu & Ms. Medoneinuo
7a (iv) Maths	Mr. Tepusa
7b (iv) Maths	Dr. Sandip
EPC-3 Drama & Art	Dr. Runi & Mr. Rokozelie
Internship (Micro-Teaching)	i/c Dr. Khriezonuo & Dr. Runi
Internship (School-based)	Ms. Rokuonuo & Mr. Rokuonuo

DR. ELIZABETH WALLING  
Principal  
State College of Teacher Education