YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	State College of Teacher Education, Kohima
• Name of the Head of the institution	Dr. Elizabeth Walling
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	03702260290
• Mobile No:	9436011595
• Registered e-mail ID (Principal)	sctekohima@gmail.com
• Alternate Email ID	iqacscte@gmail.com
• Address	State College of Teacher Education
• City/Town	Kohima
• State/UT	Nagaland
• Pin Code	797001
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education

• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Nagaland University**
• Name of the IQAC Co-ordinator/Director	**Dr Sandip Ratna**
• Phone No.	**03702260290**
• Alternate phone No.(IQAC)	**9856950447**
• Mobile (IQAC)	**9856950447**
• IQAC e-mail address	**sandipncte@yahoo.in**
• Alternate e-mail address (IQAC)	**iqacscte@gmail.com**
3.Website address	http://sctek.online/
• Web-link of the AQAR: (Previous Academic Year)	https://sctek.online/wp-content/uploads/2023/02/2020-21-aqar.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://sctek.online/wp-content/uploads/2023/02/2021-sept-acc-plan-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.52**	**2011**	**15/09/2011**	**16/09/2016**

6.Date of Establishment of IQAC	**05/11/2007**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Dr Sandip Ratna	Women Technology Park (WTP) for Rural Tribal Women of North-East through Technological Intervention	innovation technology development and deployment	03/12/2021	44,68,807

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	[View File]()	
9.No. of IQAC meetings held during the year	**3**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• (Please upload, minutes of meetings and action taken report)	[View File]()	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Infrastructural development, procurement of equipment, and inauguration of the DST-sponsored project WTP.

Scrutinizing, Recording, and forwarding of API for faculty placement.

Conduct a Quiz on COVID-19 among the young population.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Inauguration of the DST sponsored project WTP for Student Teachers Skill development.	Successfully established, inaugurated and 3 skill development programe for student teacher and unemployed educated women from community conducted.
Conduct Internal Audit.	Audit conducted and report submitted.
Conduct Webnire and/or Quiz on COVID-19	Conducted a quiz on COVID-19 to circulate awareness among young population.
Conduct of Student Satisfaction Survey (SSS)	Conducted Succefully and analysis circulated among faculty.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/02/2023

15.Multidisciplinary / interdisciplinary

The institution, a government run college is under National Council for Teacher Education (NCTE) and Nagaland University (NU). When the government gives way, the college is ready to transform itself into a holistic multidisciplinary institution.

The college is conducting research to find solution the societies most pressing issues and will continue to conduct more. Besides B.

Ed program, the college had been offering M.Ed. However, for some technical reasons it was withdrawn in 2020. To retrieve the course, efforts are being made.

16.Academic bank of credits (ABC):

Faculties select reference books, design appropriate projects and practicums and incorporate them in the semester plan.

17.Skill development:

The institution does not offer any Vocational course except for the professional course. However, ...

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Efforts are made to integrate Indian knowledge system through Drama and Art which is a practical component of the course. Through the activities of Nai Talim and use of local language such as English, Nagamese,Tenydie, Ao, Sema etc. and examples during internship, Indian knowledge system is also integrated. No degree course is taught in Indian languages and bilingually in the institution except English. However, with directions on the implementation of the policy, this will be initiated. To promote Indian knowledge system, use of tribal language is encouraged, cultural day is observed and the college has identified Wednesday as Cultural Dress Day whereby all faculty and teacher trainees come in their own traditional dress. Activities are also conducted to identify medicinal plants and traditional herbal medicines

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Transformation of curriculum towards Outcome Based Education is not done.

The institution adopts blended learning by giving assignments, quizz and doing evaluation using technological tools such as Google classroom and other media.

20.Distance education/online education:

The institution does not offer any vocational courses through online or distance mode.

Extended Profile

2.Student

2.1	50

Number of students on roll during the year

File Description	Documents
Data Template	View File

2.2	**50**
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	**0**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	**44**
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	**32**

File Description	Documents
Data Template	View File

2.6	**50**
Number of students enrolled during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**32600**
Total expenditure, excluding salary, during the year (INR in	

Lakhs):	
4.2 Total number of computers on campus for academic purposes	**49**

5.Teacher	
5.1 Number of full-time teachers during the year:	**18**

File Description	Documents
Data Template	View File
Data Template	No File Uploaded

5.2 Number of sanctioned posts for the year:	**0**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The institute works in close coordination with Teacher Education department Nagaland University and Department of Education Nagaland University.Senior facultiesfrom the institute are called to attend the University Board of Professional Studies, wherein they share the collective concern of the faculties to the board. The content area always aspire to look into the current challenges and innovations in education. Recently Nia Talim has been added to the curriculum. Experiential learning is now a common feature of the B.Ed curriculum. With the focus now shifting toward usage of ICT, creating , curating and developing E Resources by B.Ed students shall now be incorported in the curriculum at the earliest opportunity.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	**No File Uploaded**
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	**C. Any 3 of the above**

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	View File

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and	**E. None of the Above**

students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

File Description	Documents
Data as per Data Template	[View File]()
URL to the page on website where the PLOs and CLOs are listed	[https://sctek.online/curriculum/]()
Prospectus for the academic year	[View File]()
Report and photographs with caption and date of student induction programmes	**No File Uploaded**
Report and photographs with caption and date of teacher orientation programmes	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

BEd Optional = 5 paper; Elective= 5 papers

File Description	Documents
Data as per Data Template	[View File]()
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	[View File]()
Academic calendar showing time allotted for optional / electives / pedagogy courses	[View File]()
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

0

1.2.2.1 - Number of value-added courses offered during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Brochure and Course content along with CLOs of value-added courses	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	**No File Uploaded**
Course completion certificates	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	

File Description	Documents
Data as per Data Template	**No File Uploaded**
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	**No File Uploaded**
Document showing teachers' mentoring and assistance to students to avail of self-study courses	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Certificates / evidences for completing the self-study course(s)	**No File Uploaded**
List of students enrolled and completed in self study course(s)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

workshops on selected topic of importance are conducted at regular

interval for the benefits of the students. The early semesters are more theoritical in nature. during these times the students are send out for school observation, discussion and reflection of their experience forms an important part of the semester activity. Enhancing Professional Capacity classes are also given out to students to wholistically develop their skills. The final semester students attend series of workshop on. Cooperative learning, preparation of teaching aids, micro teaching , lesson planning, development of evaluation tools. The college also possess a robust Mentorship program which continues throughout a student stay in the college.

File Description	Documents
List of activities conducted in support of each of the above	**No File Uploaded**
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**
Photographs indicating the participation of students, if any	[View File](#)

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

nil

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	**No File Uploaded**
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready

for the professional field in not more than 100-200 words

The college sends out the students to different types ofschool for observations and expose them to variety of management and functioning schools like, Government schools, private schools, Inclusive schools etc. this exercise is carried out in the first three semesters in the final year of internship series of intensive workshop on : Teaching skill, Evaluation, preparation of teaching aids, micro teaching, Block teaching and preparations of minimum 40 lesson plans are carried out. In addition important days of national and international events are also observed and relevant activities taken up on such eventsThese activities prepares the students to carry out their duty efficiently as prospective teachers.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	**No File Uploaded**
Action taken report of the institution with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

100

2.1.1.1 - Number of students enrolled during the year

50

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

50

2.1.2.1 - Number of students enrolled from the reserved categories during the year

50

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

On the first of the new session, the new student teachers are to sit for an entry behaviour test. The test items cover their knowledge on process of classroom teaching, how to get the attention of pupils, interrelation between school and community, teachers' responsibilities, desirable behaviour of teachers, classroom

discipline, evaluation, co-curricular activities and the like. Their responses are analysed, interpreted and recorded. The findings helped the teacher educators in how to go about with their courses.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	**Four/Three of the above**

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left	**Two of the above**

to the judgment of the individual teacher/s Whenever need arises due to student diversity

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	**No File Uploaded**
Reports with seal and signature of the Principal	**No File Uploaded**
Photographs with caption and date	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2.4 - Student-Mentor ratio for the academic year

0

2.2.4.1 - Number of mentors in the Institution

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Relevant documents of mentor-mentee activities with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Multiple mode approach to Teaching Learning is adopted by teacher educators which includes experiential learning, participative learning, brainstorming, group discussion etc. to enhance students' learning. Team teaching and peer teaching are also used. Student teachers also carried out school based activities pertaining to different areas covered in the course papers. For those activities they are made to visit schools to collect data through observation of regular teachers and from administrators/principals through interview etc. Then basing on the data collected and observation

made, they write reports and submit them to the course papers' faculty. So instead of merely listening to class lecture, the focus in on hands-on experience, concrete learning, reflective thinking, generating deeper understanding of different concepts/topics taught.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

17

File Description	Documents
Data as per Data Template	View File
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice	Five/Six of the above

teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

File Description	Documents
Data as per Data Template	**No File Uploaded**
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	**No File Uploaded**
Geo-tagged photographs wherever applicable	**No File Uploaded**
Link of resources used	**Nil**
Any other relevant information	**No File Uploaded**

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

nil

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global	One of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The College strongly emphasizes on nurturing creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. through teaching learning process. As such, the faculty follow the same in their teaching and attempt to impact the student teachers through different course papers and EPCs.

Case 1. Classroom teaching always focuses on giving opportunity to the student teachers to apply their different thinking skills viz.: creative, critical, reflective and the like, through Questioning, practical activity, experiential learning and participative learning.

Case 2. In EPC 1 Understanding Self, for every activity the teacher educators give a brief introduction to the topic and activity, then the student teachers are asked to do individual reflective thinking for sometime followed by writing of whatever they could recall or concluded upon. For some activity, they required to have group discussion and need to work in group followed by group write up. All these activities help in the development life skills such as thinking skills, empathy, effective communication, self-awareness, interpersonal relationship skills, decision making skills etc.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different	Five/Six of the above

functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	**No File Uploaded**
Any other relevant information	View File

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement | **Six/Seven of the above** |

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	**No File Uploaded**
Attendance sheets of the workshops / activities with seal and signature of the Principal	**No File Uploaded**
Documentary evidence in support of each selected activity	View File
Any other relevant information	View File

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	**No File Uploaded**
Details of the activities carried out during the academic year in respect of each response indicated	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

`All of the above`

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	**No File Uploaded**
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	**Two of the above**

File Description	Documents
Data as per Data Template	**No File Uploaded**
Documentary evidence in support of each response selected	**No File Uploaded**
Sample evidence showing the tasks carried out for each of the selected response	**No File Uploaded**
Any other relevant information	**No File Uploaded** .

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	Three of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

. For the internship, faculty-in-charges were identified. First of all, they will make a list of the schools to be used for the programme. Then they will visit the schools and request the Administrators/Principals/Headmasters/Headmistresses of the schools. After getting confirmation, necessary preparations were carried in both the college and the schools. The college invite Principals/Coordinators of the practising schools to a Coordinators' Meeting. There the attendees were informed and oriented with their responsibilities in overseeing the student teachers. Also necessary documents and formats to be used were handed to them. The student teachers were also oriented with the details of internship; classes to be taken, how and what to observe their peers' classes, number of

class to observed. They were made to visit their practising schools to meet the regular subject teachers to collect the lessons to be taken and then were made to plan 40 lessons to be transacted during their internship period of 32 days. The teacher-educators were also given clear instruction as well as reminded of their roles in the internship and how to use the formats provided for observation and supervision of the internees' classes and activities in the practicing schools.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

44

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	No File Uploaded
Any other relevant information	View File

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports

File Description	Documents
Data as per Data Template	**No File Uploaded**
Sample copies for each of selected activities claimed	**No File Uploaded**
School-wise internship reports showing student engagement in activities claimed	**No File Uploaded**
Wherever the documents are in regional language, provide English translated version	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

There are different monitoring and evaluation mechanism for the different subjects involved in the internship programme. Once the arrangements were made between the college and the schools, the principals/coordinators were invited to the college for Internship coordinators meet where they were oriented how to monitor the internees, what to observe of their class, what teaching behaviour to evaluate, what responsibilities to assigned them. They are also given the necessary formats for evaluation and in maintaining the daily attendance of the internees. After the student teachers are sent to their individual practising school for 34days of internship, the teacher educators go to the practising schools and using the format meant for them, they supervise, observe and evaluate the internees class and provide feedback wherever, whenever necessary. The teacher educator will take turn in visiting the different practicing schools daily. The student teachers were also required to observe their peers' class and note down their observation which submitted to the college once internship period is over.

File Description	Documents
Documentary evidence in support of the response	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such

as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	**No File Uploaded**
Two filled in sample observation formats for each of the claimed assessors	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	**Five of the above**

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	**No File Uploaded**
Five filled in formats for each of the aspects claimed	<u>View File</u>
Any other relevant information	**No File Uploaded**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

17

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	**No File Uploaded**
English translation of sanction letter, if it is in regional language	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

4

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	**No File Uploaded**

2.5.3 - Number of teaching experience of full time teachers for the during the year

17

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

207

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	**No File Uploaded**

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1.   In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policies and regulations

The college organised professional development programme in different aspects of teacher education for its faculty as well as for teacher educators from other teacher education colleges. Experts

from Nagaland University as well as from other parts of the country were engaged as resource person. Also in house discussions on latest developments, trends and issues in education. Some areas where professional development programmes were organised upon are Professionalism, Guidance and Counselling, NPE 2020 etc.

File Description	Documents
Documentary evidence to support the claim	[View File](#)
Any other relevant information	**No File Uploaded**

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Continuous Internal Evaluation in the institution are carried out in different ways. It is done through the usual paper presentation, class test, writing of assignment, daily homework on the topic taken. Besides, practical project and activity on different concepts covered in the course paper. In this kind of activity/project, the student teachers are made to go to observe schools or collect data in different aspects of teaching learning process.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	[View File](#)

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	**One of the above**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	**No File Uploaded**
Annual Institutional plan of action for internal evaluation	**No File Uploaded**
Details of provisions for improvement and bi-lingual answering	**No File Uploaded**
Documentary evidence for remedial support provided	**No File Uploaded**
Any other relevant information	[View File]()

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

nil

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File]()
Any other relevant information	**No File Uploaded**

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The academic calendar is prepared in adhering to the NCTE Rules & Regulations 2014 and also to guide the college as a whole in organising and carrying out the different activities. Therefore, it being a condition stated by NCTE, the adherence to the academic calendar is a mandatory condition for the collegein the conduct of Internal Evaluation. Accordingly it is referred to in every faculty meetingso as to ensure that the different activities which comes under the perview of Internal Evaluation in the institute and which were reflected on the calendar were taken up on time and to maintain that the calendar is adhered to.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

nil	

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Result sheet for each year received from the Affiliating University	<u>View File</u>
Certified report from the Head of the Institution indicating pass percentage of students program-wise	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Following are the General objectives of the two years B.Ed programe. The student-teachers will:

1. Integrate the study on the elective subject and pedagogical knowledge into practical classroom situation.

2. Use communication skill to communicate with students in the school.

3. Promote capabilities for inculcating national values and goals as mentioned in the

Constitution of India.

4. Act as an agent of social change as per demand of the society.

5. Become competent and committed professionals willing to perform assigned tasks.

6. Use competencies and skills needed for becoming an effective

teacher in a normal setup

and in an inclusive setup.

7. Understand, develop and apply holistic, 360-degree approach of evaluation for students.

8. Use appropriate tools for evaluation for scholastic and co-scholastic areas for students' evaluation.

9. Sensitise student-teachers about emerging issues such as environment, population, gender equality, legal literacy, critical understanding of ICT, yoga education, etc.

10. Promote social cohesion, international understanding and protection of human rights and

rights of the child.

11. Inculcate rational thinking and scientific temper among the student-teachers.

13 Develop critical awareness about the social realities.

14. Use managerial and organizational skills.

15. Develop scientific temperament towards solving problem.

16. Enhance professional capacities like reading and reflecting on texts, understanding of self, understanding the use of drama and art in education, etc.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	[View File](#)
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

35

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	[View File](#)
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	[View File](#)
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

nil

File Description	Documents
Documentary evidence in respect to claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

https://sctek.online/wp-content/uploads/2023/02/2021-22-sss-analysis.pdf

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

1

File Description	Documents
Data as per Data Template	[View File](#)
Sanction letter from the funding agency	[View File](#)
Any other relevant information	[View File](#)

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	**No File Uploaded**
Income Expenditure statements highlighting the research grants received certified by the auditor	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

File Description	Documents
Data as per Data Template	**No File Uploaded**
Institutional Policy document detailing scheme of incentives	**No File Uploaded**
Sanction letters of award of incentives	**No File Uploaded**
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	**No File Uploaded**
Documentary evidence for each of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think

tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

File Description	Documents
Documentary evidences in support of the claims	**No File Uploaded**
Details of reports highlighting the claims made by the institution	**No File Uploaded**
Reports of innovations tried out and ideas incubated	**No File Uploaded**
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

4

File Description	Documents
Data as per Data Template	<u>View File</u>
First page of the article/journals with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the journals in which articles are published	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
• First page of the published book/chapter with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

0

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	**No File Uploaded**
Report of each outreach activity with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

93

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

93

File Description	Documents
Data as per Data Template	[View File](#)
Documentary evidence in support of the claim along with photographs with caption and date	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

nil

File Description	Documents
Relevant documentary evidence for the claim	**No File Uploaded**
Report of each outreach activity signed by the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3.5 - Number of awards and honours received for outreach activities from government /

recognized agency during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Appropriate certificates from the awarding agency	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
List of teachers/students benefited by linkage – exchange and research	**No File Uploaded**
Report of each linkage along with videos/photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Copies of the MoU's with institution / industry/ corporate houses	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	Three/Four of the above

File Description	Documents
Data as per Data Template	[View File](#)
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Campus area: The college building was constructed in the early 1970s and the total land area of the institution is approximately 0.85 acres. It includes the administrative building, classrooms, library, and multipurpose hall. In addition to the old infrastructure, there is an ongoing administrative building construction under RUSA which is expected to accommodate different required facilities related to the academic growth of students.

Classrooms: There are eleven (11) classrooms in the college equipped with LCD projectors for effective teaching-learning experiences

Mutipurpose Hall: All kinds of meetings like College IQAC meetings , Faculty meetings, staff meetings etc. are held in the Multi-purpose Hall along with other activities.

Laboratories: The College has the following laboratories namely

Science and Mathematics Lab which is used for class room interaction and video viewing; Computer lab. is also used as Language lab, ICT classroom and internet resource room. The equipments are maintained by the concerned faculty.

Seminar Hall: Seminar hall is equipped with LCD projector and can accommodate more than 150individuals. All formal functions, cultural progammes , events of the college are conducted in the hall.

The facilities mentioned above are adequately used for enhancing all curricular and co-curricular activities of SCTE-K.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

12

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	Nil
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

SCTE-K library consists of more than 9,729 textbooks, 370 reference books, e-resources and journals. The process of automation started in the year 2022 and is at the initial stage so library activities are being done simultaneously with manual operation. The Integrated Library Management system used is Koha Version 21.11.14 The area of automation are in Circulation, Acquisition, Patron's creation, and Report generation. The features of library automation in SCTE library are:

- **The newly acquired books and resources are recorded in the integrated library management system software where searching and retrieval of the books are more efficient.**
- **Check-in and check-out of books will be done with the help of the barcode scanner instead of doing it manually.**
- **Late submission of books is also monitored by the automation software**
- **Library cards of the students and teachers are also done through the integrated library management software.**

File Description	Documents
Bill for augmentation of library signed by the Principal	**No File Uploaded**
Web-link to library facilities, if available	https://sctek.online/learning-resources/
Any other relevant information	**No File Uploaded**

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

nil

File Description	Documents
Landing page of the remote access webpage	**No File Uploaded**
Details of users and details of visits/downloads	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Four of the above

File Description	Documents
Data as per Data template	[View File](#)
Receipts of subscription /membership to e-resources	[View File](#)
E-copy of the letter of subscription /member ship in the name of institution	[View File](#)
Any other relevant information	[View File](#)

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

SCTE-K received 64 Books consisting of 138 copies from the Department of Higher Education, Govt. of Nagaland on 29th Oct. 2021

File Description	Documents
Data as per Data Template	**No File Uploaded**
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	**No File Uploaded**
Any other relevant information	[View File](#)

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working

days) during the academic year

4

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	https://assessmentonline.naac.gov.in/storage /app/public/aqar/28135/28135_2021_6280.pdf?1 677206905
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

None of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The College's existing ICT facilities including Wi-Fi are maintained in a judicious and optimal manner. The bandwidth was increased to 2 MBPS/GBPS in 2018-2019 to 4 MBPS/GBPS in 2019-2020 to facilitate better connectivity. The institution in the near future plans to

increase the connectivity to private providers such as JioNet which is expected to provide easy access for students and teachers alike to be digitally up to date in accessing information and knowledge and encourage life- long learning.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	**No File Uploaded**

4.3.2 - Student – Computer ratio during the academic year

50:23

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	**E. < 50 MBPS**
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	

File Description	Documents
Data as per Data Template	**No File Uploaded**
Link to videos of the e-content development facilities	**Nil**
List the equipment purchased for claimed facilities along with the relevant bills	**No File Uploaded**
Link to the e-content developed by the faculty of the institution	**Nil**
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

2.30 lakhs

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

- **Firefighting system has been installed and the State Fire Department has issued Safety certificate after inspection. Fire extinguishers are provided at two locations. Efforts are being made to install 3 DCP of 3kgs. capacity Fire extinguishers as per the direction of the State Fire Department at strategic locations in the College.**

File Description	Documents
Appropriate link(s) on the institutional website	https://sctek.online/infrastructure-learning-resources/
Any other relevant information	**No File Uploaded**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	**Three of the above**

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	**No File Uploaded**

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	**Seven/Eight of the above**

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	View File
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	One of the above

File Description	Documents
Data as per Data template	**No File Uploaded**
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	**No File Uploaded**
Report of the Placement Cell	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
5	**44**

File Description	Documents
Data as per Data Template	[View File](#)
Reports of Placement Cell for during the year	**No File Uploaded**
Appointment letters of 10 percent graduates for each year	[View File](#)
Any other relevant information	**No File Uploaded**

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

7

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

3

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The student body consists of 7 members headed by a General Secretary who is usually elected/selected from B. Ed 3rd Semester and M.Ed 3 rd Semester. The main purpose of constituting a student body is for the smooth conduct and transaction of various events under State College of Teacher Education, Kohima curriculum The student body, under no circumstances, are allowed to over exercise his/her portfolio without consulting the concern faculty or without bringing the matter to the knowledge of the Principal/vice principal/students in-charges. The portfolio of the executive members of the student body is as followed-General Secretary,Assistant General Secretary ,Sports Secretary, Assistant Sports Secretary, Literary Secretary,Assistant Literary Secretary,Information&publicity Secretary. Some of the activities that they are involved in,are college events which maybewithin the college or otherwise.The Literary Secretary and Assistant Literary Secretary works alongside

the Magazine committee in bringing out the annual College Magazine which is titled Edmax. The Information and Publicity Secretary disseminates information about various events to local newspapers. The Sports secretary and the Asst.sports secretary keeps a track of all the college sports events and equipment.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

1

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Nil

File Description	Documents
Details of office bearers and members of alumni association	[View File](#)
Certificate of registration of Alumni Association, if registered	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	**None of the above**

File Description	Documents
Documentary evidence for the selected claim	**No File Uploaded**
Income Expenditure statement highlighting the alumni contribution	**No File Uploaded**
Report of alumni participation in institutional functioning for the academic year	**No File Uploaded**
Any other relevant information.	**No File Uploaded**

5.4.3 - Number of meetings of Alumni Association held during the year

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism

through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talents in them by contributing to the bi-monthly and annual college magazines. Another important contribution of the Alumni Association is as Resource Persons in various seminars conducted by the college.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The vision, mission statement and purpose of the institution are made known to the various stakeholders mainly through the prospectus and the website. Members of the institution are assigned different responsibilities and suggestion for improvements made are acknowledged and appreciated, also members are also deputed for various regional and state level training programmes and workshops. The faculty members, the non-teaching staffsand in some cases the student teachers are members of different committees which actively participate in the institutional processes. The faculty are involved in different activities pertaining to the management of the institution. Decisions for certain issues regarding the management of the instituition are made through regular meetings by the non-teaching staffs. Responsibilities to the Staff are assigned by the head of the institution according to the qualification, seniority, work experience and ability of the staff. The Head Assistant and the senior UDA are given responsibilities of distributing work among the other staff members. Responsibilities assigned to different members are reviewed and changed at regular intervals and formally notified.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

- o **The Principal is assisted in administrative matters by a team of assistants under the H.A. and responsibilities are assigned as per competency and rational distribution of work. The senior faculty are, also, delegated with certain administrative responsibilities whenever need arises.**

Structure and functioning:

1. Principal - Administration.

2. Vice-Principal/HOD - Academic Head.

3. H.A - Maintenance of files, correspondence, recording of

Information received and Supervision of supporting

staff.

4. UDAs - Student admission, examination, dispatching letters.

5. LDA/Computer Assistant - Receipt and dispatch store maintenance, Management

of ICT.

6. Cashier - Preparation and distribution of salary.

7. Projector Operator - Handling of video still cameras, PA system etc.

8. Laboratory Assistant

Demonstrator - Assisting Teacher Educators in science, computer and Language Laboratories.

9. Librarian - Library Management.

10. IQAC- IQAC takes care of quality maintananceof the College and develope of feedback format, analysis of student-teachers feedback, placement of teachers, internal audit and organasied programmes in colaboration with different departments.

File Description	Documents
Relevant documents to indicate decentralization and participative management	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

FINANCIAL : To ensure financial transparency, internal and external Academic Administrative Audit (AAA) is done every year. For Internal Academic Administrative Audit (AAA) a committee is in place. External Academic Administrative Audit is done by the Accountant Generals' Office once in three years.

ACADEMIC : To ensure academic transparency, the College display the internal marks of student teachers on the noticeboard before Semester End Examination for information purpose.

ADMINISTRATIVE AND OTHER FUNCTIONS : To ensure administrative transparency, the College has computerization and networking of all computers for administration which implies use of digital media in preparation, communication and record of documents. Faculty meetings for common decision on the activities to be performed and division of work through different committees are carried out to ensure the quality and transparency of administrative functions. The College also encourages the stakeholders to provide suggestions with respect to quality improvement.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	[View File](#)
Any other relevant information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The College successfullyinaugurated Women Technology Park (WTP) funded by Department of Science and Technology, Ministry of Science and Technology, New Delhi, on 23rd Feb. 2022 at its campus under the theme, "Towards a skilled Nagaland". Chief Gust of the day, Dr. Katoni Jakhalu, Director, Higher Education, Government of Nagaland, unveiled the plaque in the presence of Special Guest, Smti Rokuno, Joint Director, DHE, Resource Person Dr. Sosang Longkumer, Director, Konger Agritech, Dimapur, Nagaland, Dr. Elizabeth walling, Principal, SCTE-k, Teaching Faculty, student teachers and women community members.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://sctek.online/iqac-activities/
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Since the State Government is the appointing authority, the appointment and service rule of faculty and non-teaching staff are as per the Nagaland Higher Education Service rules. The service rules has incorporated UGC norms and the norms and regulations of the NCTE is adopted for recruitment of teacher educators.

File Description	Documents
Link to organogram on the institutional website	https://sctek.online/faculty/
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	Three/Four of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

As discussed in Non -Teaching staff meeting held on 12th October 2021 in the College hall 1 at 12:00 Noonto give a face-lift to the whole college, fans were installed in the library as an outcome of the meeting.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Nil

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	**No File Uploaded**
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Institutional Policy document on providing financial support to teachers	**No File Uploaded**
E-copy of letter/s indicating financial assistance to teachers	**No File Uploaded**
Certificate of participation for the claim	**No File Uploaded**
Certificate of membership	**No File Uploaded**
Income Expenditure statement highlighting the financial support to teachers	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

2

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	**No File Uploaded**
List of participants of each programme	**No File Uploaded**
Any other relevant information	View File

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

3

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	**No File Uploaded**

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Nil

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	**No File Uploaded**
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any,

during the year in not more than 100 - 200 words

The internal Academic Administrative Audit (AAA) is done every year by Internal Audit Committee set up by the college. External Academic Administrative Audit (AAA) audit is done by the Accountant Generals Office once in three years.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	**No File Uploaded**
List of audit objections and their compliance with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	[View File](#)

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	**No File Uploaded**
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Nil

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Following activities are undertaken by the IQAC to maintain quality in the instituition for the year 2021-2022

- **Inauguration of the DST sponsored project WTP.**
- **Scrutinizing, Recording and forwarding of API for faculty placement.**
- **Internal Audit.**

For finding details of the content link is given https://sctek.online/iqac-activities/

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	**No File Uploaded**
Any other relevant information	View File

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

IQAC sit along with the Faculty members and discuss the feedback receive from the students to bring change or modification in the quality related matters in conducting workshops, seminar and other related activities periodically. These decisions made reflects in meeting minutes attached in the instituitional website.

Meeting minutes _July

=>Meeting minutes _Oct

Meeting minutes _Feb

Link https://sctek.online/iqac-meeting-minutes/

Linkhttps://sctek.online/iqac-meeting-minutes/

For deatail informationlog into the given Linkhttps://sctek.online/iqac-meeting-minutes/

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	View File

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

3

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	**No File Uploaded**
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	**No File Uploaded**
Any other relevant information	View File

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s)	**One of the above**

Participation in NIRF

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	**Nil**
Link to Annual Quality Assurance Reports (AQAR) of IQAC	**Nil**
Consolidated report of Academic Administrative Audit (AAA)	**No File Uploaded**
e-Copies of the accreditations and certifications	**No File Uploaded**
• Supporting document of participation in NIRF	**No File Uploaded**
Feedback analysis report	**No File Uploaded**
Any other relevant information	View File

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

1. Priorto the accreditation, there was one faculty with P.hD. increment in professional development. Four more faculty acquired their degrees in the year between July 2021 to June 2022 making the total of P.hD. holders 5.

2. Creation of Student Satisfaction Survey.

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of

alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Nil

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	**No File Uploaded**

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Nil

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	One of the above

File Description	Documents
Documentary evidence in support of each selected response	**No File Uploaded**
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	Two of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	**No File Uploaded**
Documentary evidence in support of the claim	**No File Uploaded**
Geo-tagged photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The college continuously maintains cleanliness and sanitation through conduct of regular social work . The institution is a plastic free and no tobacco zone which makes it pollution free. Although the college has a small open area, it is committed to maintaining its beauty of the campus and its environment through plantation of flowers and smaller trees. The staff members of the college are also engaged in this work. On World Environment Day 2022, thestudents-teachers tookpart in planting trees around the campus as an Eco club activityto add to the green cover of the college. The club even identified the scientific name of theplants around the campus in order to create awareness of their importance.Waste is segregated properly in the form of Biodegradable waste and Non-biodegradable waste and disposed off carefully by utilising the community sanitation services.

File Description	Documents
Documents and/or photographs in support of the claim	[View File](#)
Any other relevant information	[View File](#)

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	Two of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Nil

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website	D. Any 1 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

TITLE OF THE PRACTICE

Skill training from Women Technological Park

OBJECTIVES

To equip the student-teachers with skills of mushroom cultivation, donnas, paper plate and cloth-bag making and to extend the facility to girls and women in the community.

THE CONTEXT

Skill development is needed in Nagaland to help the individuals produce and contribute towards their family and society. Use of paper -plates and cloth bags save the environment.

THE PRACTICE

Oyster mushrooms, cloth bags, donnas and paper plates are sold out at a lower rate. Shitake mushrooms cultivation is being tried out.

EVIDENCE OF SUCCESS

Workshops have been conducted and products have been sold out.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

To procureStrawfor Oyster mushroom cultivation, infrastructure needs improvement and effect of season in mushroom cultivation.

Title of the Practice:Publication of Bi-monthly Bulletin

Objectives of the Practice:

To connect faculty, student teachers and alumni in one platform, develop writing and reading skills, facilitate expression of thoughts and ideas through writing, share resources with the students and encourage team work.

Underlying Principles/ Concept:

The bulletin serves as a platform to many students, teachers and alumni for sharing their experiences, ideas, thoughts and forms a link between them.

The Context:

It accommodates the many thoughts, ideas and expressions of individuals through poems, songs, music and art.

The Practice:

The bulletin is brought out every two months. It is shared online through the college website.

Evidence of Success:

The bulletin has had 7 (seven) issues till Dec, 2022.

Problems Encountered and Resources required:Nil.

File Description	Documents
Photos related to two best practices of the Institution	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The college maintained its distinctiveness during the year in offering skill development training to student-teachers and the woman members in the community through the Women Technology Park (WTP) located in the institution. Oyster mushroom cultivation, Paper donnas and plates and cloth bag tailoring are the different trades in which the trainings were conducted. The sell of the produce, nearby shops were involved. This activity of the college brought the community members not only to take part and learn but to share opinions and ideas for better and more production and market avenues. The college is happy to have extended this little facility to the community.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View File](#)
Any other relevant information	**No File Uploaded**