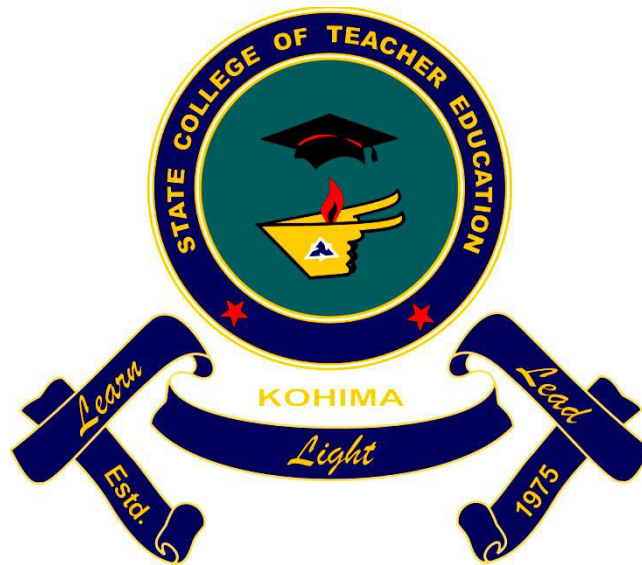


Institutional Data - 2017
(CYCLE-2)
Institution Track ID: NLCOTE14485



Submitted For Re-Accreditation
To
NATIONAL ASSESSMENT & ACCREDITATION COUNCIL
(NAAC)
Nagarbhavi, Bangalore- 560072.

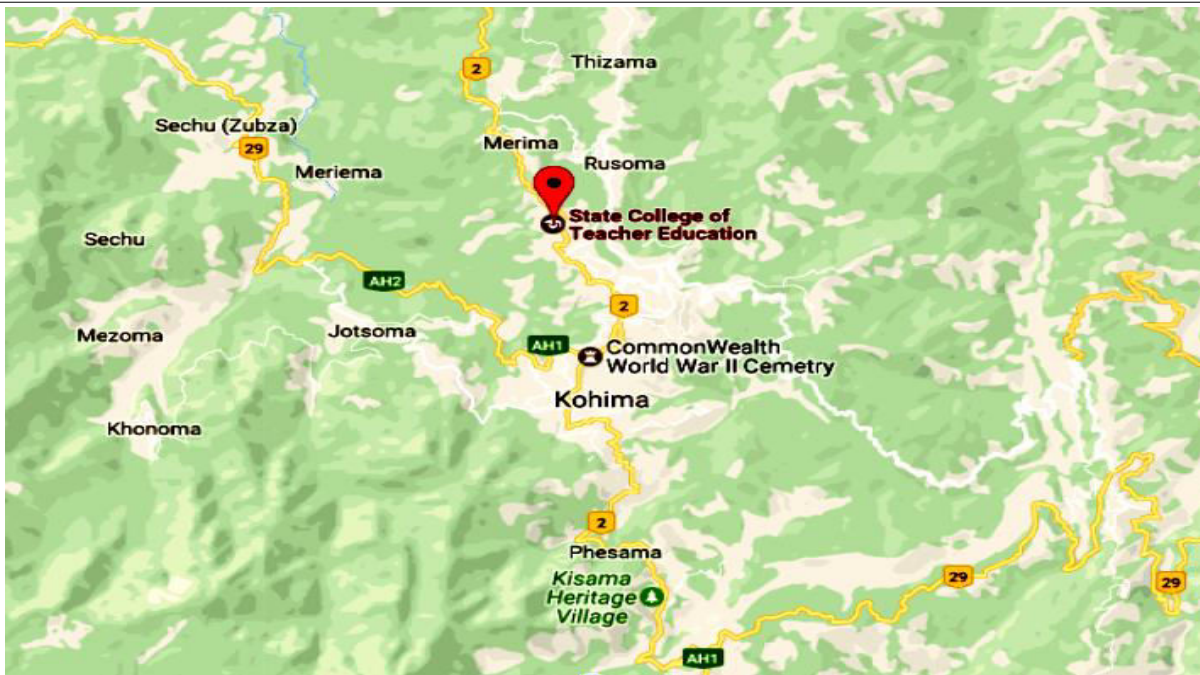
INDIA



Nagaland



Place of the Institute
Kohima



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SECTION : A

A. PROFILE OF THE INSTITUTION:

1. Name and Address of the institution: *State College of Teacher Education,
Opposite SCERT, High School Area,
Kohima, Nagaland. Pin:797001*

2. Website URL: *http://sctek.online*

3. For communication:

Office

Name	Telephone Number with STD Code	Fax No	E-Mail Address
Head/Principal Shri Hekishe Sema	0370-2260086		principalscte50@gmail.com
Vice-Principal --			
Self - appraisal Co-ordinator Shri Sandip Ratna	+919856950447		sandipncte@yahoo.in

Residence

Name	Telephone Number with STD Code	Mobile Number
Head/Principal Shri Hekishe Sema		+917085232432 +919856071221
Vice-Principal		
Self - appraisal Co-ordinator Shri Sandip Ratna		+919856950447

4. Location of the Institution:

Urban Semi-urban Rural Tribal

Any other (specify and indicate)

5. Campus area in acres:

0.85 acres

6. Is it a recognized minority institution? Yes No

7. Date of establishment of the institution:
Month & Year

MM	YYYY
04	1975

8. University/Board to which the institution is affiliated:

Nagaland University

9. Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act.

Month & Year

2f

MM	YYYY
02	1988

Month & Year

12B

MM	YYYY
02	1988

10. Type of Institution

- | | | |
|---------------|---|-------------------------------------|
| a. By funding | i. Government | <input checked="" type="checkbox"/> |
| | ii. Grant-in-aid | <input type="checkbox"/> |
| | iii. Constituent | <input type="checkbox"/> |
| | iv. Self-financed | <input type="checkbox"/> |
| | v. Any other (specify and indicate) | <input type="checkbox"/> |
| b. By Gender | i. Only for Men | <input type="checkbox"/> |
| | ii. Only for Women | <input type="checkbox"/> |
| | iii. Co-education | <input checked="" type="checkbox"/> |
| c. By Nature | i. University Dept. | <input type="checkbox"/> |
| | ii. IASE | <input type="checkbox"/> |
| | iii. Autonomous College | <input type="checkbox"/> |
| | iv. Affiliated College | <input checked="" type="checkbox"/> |
| | v. Constituent College | <input type="checkbox"/> |
| | vi. Dept. of Education of Composite College | <input type="checkbox"/> |
| | vii. CTE | <input checked="" type="checkbox"/> |
| | Viii. Any other (specify and indicate) | <input type="checkbox"/> |

11. Does the University / State Education Act have provision for autonomy?

Yes No

If yes, has the institution applied for autonomy?

Yes No

12. Details of Teacher Education programmes offered by the institution:

Sl. No.	Level	Programme/ Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
i)	Pre-primary			Certificate		
				Diploma		
				Degree		
ii)	Primary/ Elementary			Certificate		
				Diploma		
				Degree		
iii)	Secondary/ Sr. secondary			Certificate		
				Diploma		
		B.Ed.	BA/BSc/BC om	Degree	2 yrs	English
iv.	Post Graduate			Diploma		
		M.Ed.	B.Ed./D.El. Ed/ D.Ed	Degree	2yrs	English
v.	Other (specify)			Certificate		
				Diploma		
				Degree		

(Additional rows may be inserted as per requirement)

13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
Pre-primary				
Primary/Elementary				
Secondary/ Sr.secondary	B.Ed	2799(12) 11.2.97	Until Further order	100
Post Graduate	M.Ed.	ERC/7- 163.6.5/NCTE/MEd- Additional Course/2013/21793 dt- 08/11/2013	Until Further Notification	50
Other (specify)				

(Additional rows may be inserted as per requirement)

B) Criterion-wise inputs:

Criterion I: Curricular Aspects

1. Does the Institution have a stated Vision

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

Mission

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

Values

Yes		No	
-----	--	----	--

Objectives

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

2 a) Does the institution offer self-financed programme(s)?

Yes		No	<input checked="" type="checkbox"/>
-----	--	----	-------------------------------------

If yes,

a) How many programmes?

--

b) Fee charged per programme

--

3. Are there programmes with semester system

Yes

4. Is the institution representing/participating in the curriculum development/ revision processes of the regulatory bodies?

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

If yes, how many faculty are on the various curriculum development/vision committees/boards of universities/regulating authority.

All

5. Number of methods/elective options (programme wise)

D.Ed.

x

B.Ed.

a)4 method. b) 4 Optionals

M.Ed. (Full Time)

a) 4 method. b)3X2 Electives

M.Ed. (Part Time)

x

Any other (specify and indicate)

x

6. Are there Programmes offered in modular form

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

Number	<input type="text"/>
--------	----------------------

7. Are there Programmes where assessment of teachers by the students has been introduced

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

Number	<input type="text"/>
--------	----------------------

8. Are there Programmes with faculty exchange/visiting faculty

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Number	2(B.Ed)+3(M.Ed.)
--------	------------------

9. Is there any mechanism to obtain feedback on the curricular aspects from the

- Heads of practice teaching schools
- Academic peers
- Alumni
- Students
- Employers

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

10. How long does it take for the institution to introduce a new programme within the existing system?

Depends on the permission given by the University

11. Has the institution introduced any new courses in teacher education during the last three years?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Number	1
--------	---

(M. Ed)

12. Are there courses in which major syllabus revision was done during the last five years?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Number	2
--------	---

13. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

14. Does the institution encourage the faculty to prepare course outlines?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Criterion II: Teaching-Learning and Evaluation

1. How are students selected for admission into various courses?
- a) Through an entrance test developed by the institution
- b) Common entrance test conducted by the University/Government
- c) Through an interview
- d) Entrance test and interview
- e) Merit at the qualifying examination
- f) Any other (specify and indicate)
- (If more than one method is followed, kindly specify the weightages)*

2. Furnish the following information (for the previous academic year):
- | | |
|---|----------------------------|
| a) Date of start of the academic year | 1 st July 2015 |
| b) Date of last admission | 10 th July 2015 |
| c) Date of closing of the academic year | 30 th June 2016 |
| d) Total teaching days | 184 |
| e) Total working days | 217 |

3. Total number of students admitted (Year: 2016-18)

Programme	Number of students			Reserved			Open		
	M	F	Total	M	F	Total	M	F	Total
D.Ed.									
B.Ed.	13	44	57						
M.Ed. (Full Time)	03	17	20						
M.Ed. (Part Time)									

4. Are there any overseas students?
- | | | | |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|
- If yes, how many?
-

5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

a) Unit cost excluding salary component

Rs 2,333

b) Unit cost including salary component

Rs 1 . 259 Lakh

(Please provide the unit cost for each of the programme offered by the institution as detailed at **Question 12** of profile of the institution) (as per 2014-15, For Exp. Ref. p.No: 21)

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

Programmes	Open		Reserved	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
D.Ed.				
B.Ed.	87	63		
M.Ed. (Full Time)	74	65		
M.Ed. (Part Time)				

7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes

No

8. Does the institution develop its academic calendar?

Yes

No

9. Time allotted (in percentage)

Programmes	Theory	Practice Teaching	Practicum
D.Ed.			
B.Ed.	75%	16.67%	8.33%
M.Ed. (Full Time)	78.92%		21.08%
M.Ed. (Part Time)			

10. Pre-practice teaching at the institution

OLD COURSE up to 2014

a) Number of pre-practice teaching days

1	0
---	---

b) Minimum number of pre-practice teaching lessons given by each student

1	2
---	---

NEW COURSE From 2015-17

a) Number of pre-practice teaching days

0	6
---	---

b) Minimum number of pre-practice teaching lessons given by each student

0	7
---	---

11. Practice Teaching at School

OLD COURSE up to 2014

a) Number of schools identified for practice teaching

2	2
---	---

b) Total number of practice teaching days

3	0
---	---

c) Minimum number of practice teaching lessons given by each student

4	0
---	---

NEW COURSE From 2015-17

a) Number of schools identified for practice teaching

2	4
---	---

b) Total number of practice teaching days

5	8
---	---

c) Minimum number of practice teaching lessons given by each student

5	5
---	---

12. How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

OLD/NEW COURSE

OLD/NEW COURSE

No. of Lessons In simulation	4/2	No. of Lessons Pre-practice teaching	Nil
------------------------------	-----	--------------------------------------	-----

13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes No

14. Does the institution provide for continuous evaluation?

Yes No

15. Weightage (in percentage) given to internal and external evaluation

Programmes	Internal	External
D.Ed.		
B.Ed.	70%	30%
M.Ed. (Full Time)	70%	30%
M.Ed. (Part Time)		

16. Examinations

a) Number of sessional tests held for each paper

2 to	4
------	---

b) Number of assignments for each paper

2 to	3
------	---

17. Access to ICT (Information and Communication Technology) and technology.

	Yes	No
Computers	<input checked="" type="checkbox"/>	
Intranet		<input checked="" type="checkbox"/>
Internet	<input checked="" type="checkbox"/>	
Software / courseware (CDs)	<input checked="" type="checkbox"/>	
Audio resources		<input checked="" type="checkbox"/>
Video resources	<input checked="" type="checkbox"/>	
Teaching Aids and other related materials	<input checked="" type="checkbox"/>	
Any other (specify and indicate)		

18. Are there courses with ICT enabled teaching-learning process?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Number	1
--------	---

19. Does the institution offer computer science as a subject?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If yes, is it offered as a compulsory or optional paper?

Compulsory Optional

Criterion III: Research, Consultancy and Extension

1. Number of teachers with Ph. D and their percentage to the total faculty strength

Number	1	6.67	%
--------	---	------	---

2. Does the Institution have ongoing research projects?

Yes		No	<input checked="" type="checkbox"/>
-----	--	----	-------------------------------------

If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years.

Nil

4. How does the institution motivate its teachers to take up research in education? (Mark ✓ for positive response and X for negative response)

Teachers are given study leave

<input checked="" type="checkbox"/>
X

Teachers are provided with seed money

Adjustment in teaching schedule

<input checked="" type="checkbox"/>

Providing secretarial support and other facilities

<input checked="" type="checkbox"/>

Any other specify and indicate

X

5. Does the institution provide financial support to research scholars?

Yes No

6. Number of research degrees awarded during the last 5 years.

a. Ph.D.

b. M.Phil.

7. Does the institution support student research projects (UG & PG)?

Yes No

8. Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International journals	✓		3
National journals – referred papers Non referred papers	✓		4
Academic articles in reputed magazines/news papers	✓		5
Books			
Any other (specify and indicate)			

9. Are there awards, recognition, patents etc received by the faculty?

Yes	✓	No	
-----	---	----	--

Number	1
--------	---

10. Number of papers presented by the faculty and students (during last five years):

	Faculty	Students
National seminars	7	
International seminars		
Any other academic forum		

11. What types of instructional materials have been developed by the institution?
(Mark `✓` for yes and `X` for No.)

Self-instructional materials	x
Print materials	✓
Non-print materials (e.g. Teaching Aids/audio-visual, multimedia, etc.)	✓
Digitalized (Computer aided instructional materials)	x
Question bank	x
Any other (specify and indicate)	x

12. Does the institution have a designated person for extension activities?

Yes		No	✓
-----	--	----	---

If yes, indicate the nature of the post.

Full-time Part-time Additional charge

13. Are there NSS and NCC programmes in the institution?

Yes No

14. Are there any other outreach programmes provided by the institution?

Yes No

15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus

16. Does the institution provide consultancy services?

Yes No

In case of paid consultancy what is the net amount generated during last three years.

17. Does the institution have networking/linkage with other institutions/ organizations?

Local level	<input checked="" type="checkbox"/>
State level	<input checked="" type="checkbox"/>
National level	<input checked="" type="checkbox"/>
International level	<input checked="" type="checkbox"/>

Criterion IV: Infrastructure and Learning Resources

1. Built-up Area (in sq. mts.)

0.85 acres

2. Are the following laboratories been established as per NCTE Norms?

- | | | | | |
|--|-----|-------------------------------------|----|-------------------------------------|
| a) Methods lab | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| b) Psychology lab | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| c) Science Lab(s) | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| d) Education Technology lab | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| e) Computer lab | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| f) Workshop for preparing
teaching aids | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

3. How many Computer terminals are available with the institution?

35

4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

0.80 lakhs

5. What is the Amount spent on maintenance of computer facilities during the previous academic year?

0.20 lakhs

6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year?

0.27 lakh

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/financial year?

13.09 lakh

8. Has the institution developed computer-aided learning packages?

Yes

No

9. Total number of posts sanctioned

Open

Reserved

Total

	M	F	M	F	
Teaching	--	--	--	--	14
Non-teaching	--	--	--	--	42

10. Total number of posts vacant

	Open		Reserved		Total
	M	F	M	F	
Teaching	--	--	--	--	4
Non-teaching	--	--	--	--	--

11. a. Number of regular and permanent teachers (Gender-wise)

	Open		Reserved		(Gender-wise)
	M	F	M	F	
Lecturers	2	10	--	--	
Readers	--	--	--	--	
Professors	--	--	--	--	

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers	--	5	--	--
Readers	--	--	--	--
Professors	--	--	--	--

c. Number of teachers from Same state

16
01

Other states

12. Teacher student ratio (program-wise)

Programme	Teacher student ratio
D.Ed.	
B.Ed.	12:1
M.Ed. (Full Time)	14:1
M.Ed. (Part Time)	

13. a. Non-teaching staff

	Open		Reserved	
	M	F	M	F
Permanent	20	17	--	--
Temporary	--	2	--	--

b. Technical Assistants

	Open		Reserved	
	M	F	M	F
Permanent	02	01	--	--
Temporary	--	--	--	--

14. Ratio of Teaching – non-teaching staff

1:3

15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)

40.97

16. Is there an advisory committee for the library?

Yes



No

17. Working hours of the Library

On working days

6 Hours

On holidays

During examinations

18. Does the library have an Open access facility

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

19. Total collection of the following in the library

a. Books

- Textbooks

- Reference books

b. Magazines

e. Journals subscribed

- Indian journals

- Foreign journals

f. Peer reviewed journals

g. Back volumes of journals

h. E-information resources

- Online journals/e-journals : (INFLIBNET)

- CDs/ DVDs

- Databases

- Video Cassettes

- Audio Cassettes

20. Mention the

Total carpet area of the Library (in sq. mts.)

Seating capacity of the Reading room

21. Status of automation of Library

Yet to initiate

Partially automated

Fully automated

22. Which of the following services/facilities are provided in the library?

Circulation	<input checked="" type="checkbox"/>
Clipping	<input type="checkbox"/>
Bibliographic compilation	<input checked="" type="checkbox"/>
Reference	<input checked="" type="checkbox"/>
Information display and notification	<input checked="" type="checkbox"/>
Book Bank	<input checked="" type="checkbox"/>
Photocopying	<input checked="" type="checkbox"/>
Computer and Printer	<input checked="" type="checkbox"/>
Internet	<input checked="" type="checkbox"/>
Online access facility	<input type="checkbox"/>
Inter-library borrowing	<input type="checkbox"/>
Power back up	<input checked="" type="checkbox"/>
User orientation /information literacy	<input checked="" type="checkbox"/>
Any other (please specify and indicate) e-Books	<input checked="" type="checkbox"/>

23. Are students allowed to retain books for examinations?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24. Furnish information on the following

Average number of books issued/returned per day

Maximum number of days books are permitted to be retained

by students

by faculty

Maximum number of books permitted for issue

for students

for faculty

Average number of users who visited/consulted per month

Ratio of library books (excluding textbooks and book bank facility)to the number of students enrolled

25. What is the percentage of library budget in relation to total budget of the institution (

Year: 2015-16)

26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

	2014-15		2015-16		2016-17	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books	59	43,545	63	53,250	240	1,53,785
Other books						
Journals/ Periodicals	1	4200	2	7200	0	0
Any others specify and indicate						
<i>(Additional rows/columns may be inserted as per requirement)</i>						

Criterion V: Student Support and Progression

1. Programme wise “dropout rate” for the last three batches

Programmes	2012	2013	2014
D.Ed.			
B.Ed.	6%	6%	5%
M.Ed. (Full Time)	--	--	0%
M.Ed. (Part Time)			

2. Does the Institution have the tutor-ward/or any similar mentoring system?

Yes		No	✓
-----	--	----	---

If yes, how many students are under the care of a mentor/tutor?

--

3. Does the institution offer Remedial instruction?

Yes	✓	No	
-----	---	----	--

4. Does the institution offer Bridge courses?

Yes		No	✓
-----	--	----	---

5. Examination Results during past three years (provide year wise data)

	UG			PG			M. Phil		
	I 2012	II 2013	III 2014	I	II	III 2014	I	II	III
Pass percentage	77.89	87.88	84.69	-	--	94.44			
Number of first classes	58	58	83	-	--	17			
Number of distinctions	--	--	--			--			
Exemplary performances (Gold Medal and university ranks)	--	--	--			--			

6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

NET

SLET/SET

Any other (specify and indicate)

I	II	III

7. Mention the number of students who have received financial aid during the past three years.

Financial Aid	I 2012	II 2013	III 2014
Merit Scholarship			
Merit-cum-means scholarship			
Fee concession			
Loan facilities			
Any other specify and indicate (Post-Matric Scholarship)	38	26	46

(Additional rows may be inserted as per requirement)

8. Is there a Health Centre available in the campus of the institution?

Yes		No	✓
-----	--	----	---

9. Does the institution provide Residential accommodation for:

Faculty

Yes	✓	No	
-----	---	----	--

Non-teaching staff

Yes	✓	No	
-----	---	----	--

10. Does the institution provide Hostel facility for its students?

Yes	✓	No	
-----	---	----	--

If yes, number of students residing in hostels

Men

--

Women

22

11. Does the institution provide indoor and outdoor sports facilities?

Sports fields

Yes		No	✓
-----	--	----	---

Indoor sports facilities

Yes	✓	No	
-----	---	----	--

Gymnasium

Yes	✓	No	
-----	---	----	--

12. Availability of rest rooms for Women

Yes	✓	No	
-----	---	----	--

13. Availability of rest rooms for men

Yes	✓	No	
-----	---	----	--

14. Is there transport facility available?

Yes	✓	No	
-----	---	----	--

15. Does the Institution obtain feedback from students on their campus experience?

Yes	✓	No	
-----	---	----	--

16. Give information on the Cultural Events (Last year data) in which the institution participated/organised.

	Organised			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate		✓			✓	
Inter-university		✓			✓	
National		✓			✓	
Any other (specify and indicate)	✓		2	✓		2

(Excluding college day celebration)

17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students (Numbers)	Outcome (Medal achievers)
State		
Regional		
National		
International		

18. Does the institution have an active Alumni Association?

Yes	✓	No	
-----	---	----	--

If yes, give the year of establishment

2016

19. Does the institution have a Student Association/Council?

Yes No

20. Does the institution regularly publish a college magazine?

Yes No

21. Does the institution publish its updated prospectus annually?

Yes No

22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years: **Data not available**

	Year 1 (%)	Year 2 (%)	Year 3 (%)
Higher studies			
Employment (Total)			
Teaching			
Non teaching			

23. Is there a placement cell in the institution?

Yes No

If yes, how many students were employed through placement cell during the past three years.

1	2	3

24. Does the institution provide the following guidance and counseling services to students?

	Yes	No
• Academic guidance and Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Personal Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Career Counseling	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Criterion VI: Governance and Leadership

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes No

2. Frequency of meetings of Academic and Administrative Bodies: (2015-16)

Governing Body/management	No
Staff council	11
IQAC/or any other similar body/committee	7
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies)	IQAC; Student Body; Grievance Redressal

3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Loan facility	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Medical assistance	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Insurance	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Other (specify and indicate)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

4. Number of career development programmes made available for non-teaching staff during the last three years

0	0	4
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5. Furnish the following details for the past three years

a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organisation

07

b. Number of teachers who were sponsored for professional development programmes by the institution

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National

International

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c. Number of faculty development programmes organized by the Institution:

0	0	1
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d. Number of Seminars/ workshops/symposia on Curricular development, Teaching- learning, Assessment, etc. organized by the institution

0	1	5
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e. Research development programmes attended by the faculty

0	0	1
---	---	---

f. Invited/endowment lectures at the institution

0	0	0
---	---	---

Any other area (specify the programme and indicate)

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6. How does the institution monitor the performance of the teaching and non-teaching staff?

a. Self-appraisal

Yes	✓	No	
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b. Student assessment of faculty performance

Yes	✓	No	
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c. Expert assessment of faculty performance

Yes		No	✓
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d. Combination of one or more of the above

Yes	✓	No	
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e. Any other (specify and indicate)

Yes	✓	No	
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Demonstration of Micro Skills by faculty are assessed by student teachers and other faculty.

7. Are the faculty assigned additional administrative work?

Yes	✓	No	
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If yes, give the number of hours spent by the faculty per week

As per demand of the work

8. Provide the income received under various heads of the account by the institution for previous academic session

Grant-in-aid	--
Fees	17,74150
Donation	
Self-funded courses	
Any other (specify and indicate)	

9. Expenditure statement (for last two years)

	2015-16	2016-17
Total sanctioned Budget	245.45Lkh	250.89Lkh
% spent on the salary of faculty	40.98	46.68
% spent on the salary of non-teaching employees	56.12	52.09
% spent on books and journals	0.21	0.63
% spent on developmental activities (expansion of building)	--	--
% spent on telephone, electricity and water	0.01	0.01
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities, etc.	0.03	0.03
% spent on maintenance of equipment, teaching aids, contingency etc.	0.02	0.02
% spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.)	1.08	0.43
% spent on travel	1.55	0.11
Any other (specify and indicate)		
Total expenditure incurred	100	100

10. Specify the institutions surplus/deficit budget during the last three years? (specify the

amount in the applicable boxes given below)

	Surplus in Rs.	Deficit in Rs.
2014-15	Nil	Nil
2015-16	Nil	Nil
2016-17	Nil	Nil

11. Is there an internal financial audit mechanism?

Yes No

12. Is there an external financial audit mechanism?

Yes No

13. ICT/Technology supported activities/units of the institution:

Administration	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Finance	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Student Records	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Career Counselling	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Aptitude Testing	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Examinations/Evaluation/ Assessment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Any other (specify and indicate*)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

**Communication between Administrations, Faculty & Student-Teachers.*

14. Does the institution have an efficient internal co-ordinating and monitoring mechanism?

Yes No

15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes No 29

16. Are all the decisions taken by the institution during the last three years approved by a competent authority?

Yes No

17. Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff?

Yes No

18. Is a grievance redressal mechanism in vogue in the institution?

a) for teachers
b) for students
c) for non - teaching staff

19. Are there any ongoing legal disputes pertaining to the institution?

Yes No

20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?

Yes No

21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?

Yes No

Criterion VII: Innovative Practices

1. Does the institution has an established Internal Quality Assurance Mechanisms ?

Yes No

2. Do students participate in the Quality Enhancement of the Institution?

Yes No

3. What is the percentage of the following student categories in the institution?

Year: 2014

	Category	Men	%	Women	%
a	SC	0	0	0	0
b	ST	42	34.71	79	65.28
c	OBC	0	0	0	0
d	Physically challenged	0	0	0	0
e	General Category	0	0	0	0
f	Rural	34	80.95%	52	65.82
g	Urban	8	19.05	27	34.18
h	Any other (specify)				

4. What is the percentage of the staff in the following category ?

	Category	Teaching staff	%	Non-teaching staff	%
a	SC	1	7.14	0	0
b	ST	13	92.85	33	100
c	OBC	0	0	0	0
d	Women	12	85.71	22	66.67
e	Physically challenged	0	0	0	0
f	General Category	0	0	0	0
g	Any other (specify)				

** as per 2015-16*

5. What is the percentage incremental academic growth of the students for the last two batches?

Category	At Admission		On completion of the course	
	2013	2014	2013	2014
SC	0	0	0	
ST	72	121	68	115
OBC	0	0	0	0
Physically challenged	0	0	0	0
General Category	02	0	02	0
Rural	58	86	55	81
Urban	14	35	13	34
Any other (specify)				