

# State College of Teacher Education - Kohima

Dated 22<sup>nd</sup> June '17

Time - 11:00 A.M

## Faculty Meeting Minutes

### 1. Internal Marks

- Marks for attendance will be entered paper-wise by the concerned faculty.
- Internal marks for both B.Ed. and M. Ed. should be submitted on or before 30<sup>th</sup> July '17 to Ms T. Alemla Longkumer.
- Ms Asale Vitso, Ms Maongchila Jamir, and Dr Bendangyapangla will be the moderators for the internal marks. The moderated marks should be submitted to Ms T. Alemla Longkumer before the 3<sup>rd</sup> of July '17.

### 2. Attendance

From now on UGC norms for attendance will be followed for both In-Service and Pre-Service i.e., 90% for practical papers and 80% for theory papers.

### 3. Semester break & Commencement of Odd Semesters

- Semester break will be from the 4<sup>th</sup> July '17 to 18<sup>th</sup> July '17.
- College will re-open on 19<sup>th</sup> July '17, all faculty and staff have to report for duty on this day.
- Classes for **Odd semesters** (1<sup>st</sup> & 3<sup>rd</sup>) both B. Ed. and M. Ed. will start from 24<sup>th</sup> July '17.
- Paper introduction for the odd semesters will be on the 24<sup>th</sup> & 25<sup>th</sup> July '17.

### 4. Faculty development programme

- One-day Faculty Motivation Seminar will be held on 27<sup>th</sup> July '17.
- Dr Bendangyapangla will be in-charge of the programme.

### 5. Induction Programme

- Induction programme will be held on 28<sup>th</sup> July '17.
- Faculty -in-charge of student activity will be responsible for the programme.

### 6. Faculty -in- charge of student activity

For the July-December 2017 session Ms Maongchila Jamir and Ms Mhasizovono Peseyie will be in-charge of student activity.

### 7. Stock Register

- Stock register will be maintained by the following
  - 1) Ms Khriezono Belho, Assistant Professor
  - 2) Dr Sashilemla, Librarian
  - 3) Mr Salonyi, Ministerial Staff
- It was recommended that it will be good if the work can be completed before the NAAC Peer Team visit.

### 8. Co-ordinator, SCTE-Alumni Association

Ms Khriezono Belho conveyed her inability to continue as Co-ordinator and so Ms Asale Vitso will serve as Co-ordinator of SCTE - Alumni Association henceforth.

9. **Observation of Important Days**

Ms Thronlem Jorlim Konyak and Ms Anisha Himb will be in-charge of observation of all important days during the July - December session.

10. **Clubs**

- At present there are 11 clubs for various co-curricular activities and this will remain unchanged.
- The faculty in-charge of various clubs will also remain the same except for the Science Club where Ms Sanemnaro Ningtangri has been replaced by Ms Dzövimeno I. Yaden.

11. **Distribution of papers** for both B. Ed. and M. Ed was done.

12. **Academic Calendar** for the session July-December 2017 was made.

13. **Next Faculty Meeting** will be after the new session begins.

**Faculty members present**

1. Ms Neizekhonuo
2. Ms Thronlem Jorlim Konyak
3. Ms Vedülü Tetseo
4. Ms Asale Vitso
5. Ms T. Alemla Longkumer
6. Ms Anisha Himb
7. Ms Rokonuo Usou
8. Ms Khriezono Belho
9. Ms Maongchila Jamir
10. Mr Sandip Ratna
11. Dr Bendangyapangla
12. Dr Sashilemla
13. Ms Sanemnaro Ningtangri
14. Ms Mhasizovono Peseyie



(HEKISHE SEMA)

Principal

SCTE - Kohima

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